

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**JUNE 15, 2010 – LCCH BOARD ROOM
1:30 PM – 3:30 PM**

MEETING MINUTES

I. CALL TO ORDER

David Dickes, Chairman, called meeting to order at 1:30pm

Members Present:

David Dickes, Vice Chairman
Dennis Evans, Commissioner
Fred Miller, Commissioner
Jim Wall, Secretary

Members Excused:

Others in Attendance:

Kevin Abel, CEO
Toni Gomez, Exec Asst to CEO
Judge Tom Warren
Mary Ann Warren
Emmit Aston, LCCH Foundation
Les Bowen, Lake Chelan Mirror
DeLynn Cook, CQO
Sue Young, Sterile Processing

Terry Johnson, Plant Engineering
Jerri Dion, Business Ofc.
Lisa Anderson, CNO
Missy Fonseca, Materials Mgmt
Lee Tinsley, UR/Infection Control
Agustin Benegas, QA Asst
Celeste Thomas, Public Relations/Marketing

GUEST SPEAKER: Kori Riblett, Wenatchee Housing Authority

REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

II. CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of May 25, 2010
2. Financial & Business Office Report
3. Vouchers/Warrants: \$526,027.17 in payroll #76754 to #76786; \$422,765.54 in accounts payable and payroll, registers #170181 to #170455.
4. Write-Offs: \$62,267.11 in bad debts for referral to collections agency(ies) per LCCH policy, Charity Care: \$-0- with combined total of \$62,267.11

III. APPOINTMENT OF COMMISSIONER #3 – OATH OF OFFICE

Commissioner David Dickes swears in Thomas C. Warren as Commissioner #3
Commissioner Dennis Evans welcomed Judge Warren as a new board member noting that his qualifications, experience and attributes will be a benefit to the Board and LCCH.

IV. REPORTS/PRESENTATIONS

SPECIAL REPORTS:

WENATCHEE HOUSING AUTHORITY - Kori Riblett presented report on the Lake Chelan Community Apartments. There are 28 units funded by HUD for rental assistance, to qualify for housing assistance resident(s) must be sixty-two or older. At present twenty-five residents receive rental assistance and three pay full rents. Under a recent audit review of the property and management services the following items were addressed; maintenance contract, cash flow and management practices. Adjustments are being made to correct noted items and will be responded to within 30 days.

After brief discussion with the Board, Kori stated the Housing Authority is still continuing to explore option of purchasing the Lake Chelan Community Apartments from Lake Chelan Community Hospital.

COMPLIANCE REGULATIONS - Lee Tinsley, Compliance Officer presented a Compliance program update. Contracts are reviewed each year to insure individuals are not on the OIG excluded list and HDI conducts RAC audits to detect and prevent fraud and/or abuse of the system with duplicate billing entries.

David Dickes and Kevin Abel will work with Lee to develop plan on how to report compliance issues to the Board.

STATE OF THE HOSPITAL REPORTS

Chief Quality Officer - Dee Cook, CQO

Planetree Update:

- LCCH participated in the Apple Blossom Parade and received the "Outstanding Civic Float" award.
- Volunteers are needed to help out with the water stations for the Century Challenge (Rotary), if interested in helping out as a volunteer contact Dee or Agustin. Volunteers will also be needed for the Rodeo parade at the end of July.
- Staff will be having a car wash July 10th to raise fund for remodel of room 210 on the med surge unit. Anyone available to volunteer for the car wash is asked to contact Stephanie Johanson. Dee stated a few more rooms on the Sanctuary and 2 floors still need to be remodeled, staff will continue to donate their time to complete the projects and look at ways to raise funds for needed supplies. Chairman Dickes thanked everyone for their time, efforts and work.
- July 22nd is our hospital pot-luck. Nominee for employee of the quarter will be announced.
- July 28th Agustin will present Planetree philosophy to Guild B

In closing Dee noted she will present the Quality Assurance report to the Board in July.

Chief Nursing Officer – Lisa Anderson, CNO

Med Surge unit has been busy in waves. Dr. Woods' new nurse is orientating today and interviews for the ER RN will be taking place today.

Chief Medical Officer –Dr. John Kremer, CMO

Dr. Murray started clinic yesterday, he and his staff were very pleased with the office environment and LCCH staff. The echocardiogram ultrasound unit has not arrived yet, it is expected to be in house on the 24th.

Dr. Trump of Wenatchee Orthopedics has expressed the need to have IT components worked out and will be visiting the operating room to assess equipment needs for orthopedic services.

During the last Med Staff meeting discussions took place regarding the computerized order entry system. Providers still find it challenging but are getting more familiar with the system each day.

Chief Information Officer – Kevin Abel, CEO reported for Ross Hurd, CIO

Kevin reported the Medical Staff has concerns that additional time requirements are being set in regards to learning the new CPOE system. TSystems is running smoother.

Chief Financial Officer – Kevin Abel, CEO

Kevin introduced and welcomed Viola Babcock, new Chief Financial Officer for LCCH. Monthly and YTD financials were then presented. Net income was \$67,650 for the month of May. Year-to-date net income was (\$150,645).

Kevin informed the Board we are currently reviewing additional Radiology coverage outside Virtual Radiologic.

Partnership updates: The Foundation has approved \$12,728 for the purchase of a Stryker PowerPro Ambulance Stretcher, which is greatly appreciated. Guild B will be using proceeds from upcoming Home Tour to purchase EMSE Rotary Vane Medical Suction System. Guild E is donating \$997 for NEO Puff Unit. The Board expressed their appreciation and thanks to Foundation and Guilds for their continued support and donations to the Hospital.

In closing Kevin provided an update on the Strategic Plan noting he has been meeting with the Senior Staff monthly to evaluate goals and tasks.

V. OLD AND NEW BUSINESS

A. Action Items: It was m/s/c to approve:

Board Assignments:

- a. Finance – Fred Miller
- b. Medical Staff Meetings – David Dickes, Dennis Evans alternate
- c. CQI Meetings – Jim Wall, David Dickes alternate
- d. Foundation Meetings – Tom Warren will attend July meeting thereafter board members will go on rotation
- e. Review of Physician Credentialing – Dennis Evans
- f. Review of Vouchers & Warrants – Tom Warren
- g. Compliance – to be discussed and assigned

VI. OTHER BUSINESS

AUDIENCE:

Jane Jedwabny shared that The Sanctuary has been very busy the past three months, census and revenue are up.

Emmit Aston, Foundation President congratulated Tom Warren on his appointment to the LCCH Board.

VII. ADJOURNMENT:

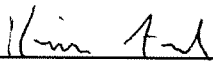
Meeting adjourned 2:51 PM

Submitted:


Board Secretary

7/27/10
Date

Attest:


Kevin Abel, CEO

7/27/10
Date