

CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD
June 17, 2008 – LCCH BOARD ROOM
1:30 PM – 3:30 PM

MEETING MINUTES

I. CALL TO ORDER

1:37 PM

Mary Pat Scofield, Chairperson, called meeting to order at 1:37pm

Members Present:

Mary Pat Scofield, Chairperson
David Dickes, Vice Chair
Jim Wall, Secretary (via conference call)
Dennis Evans
Fred Miller

Members Excused:

Others in Attendance:

David Bernier, CEO
Toni Gomez, Executive Assistant
Lisa Anderson, CNO
DeLynn Cook, QA/Risk Mgmt
Ross Hurd, CIO
Carolyn Hood, HR Assistant
Todd Erickson, Community Wellness

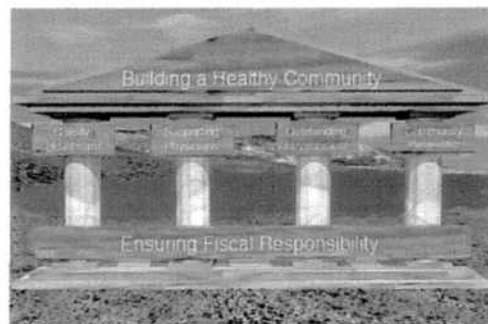
Celeste Thomas, Public Relations
Karen Spurgeon, Interim CFO
Jodi Sweeney, Registration Manager
Lee Tinsley, RN/Infection Control
Nancy Young, Dir. Human Resources
Tara Hensley, HIMS

MOTION:

Minutes of the May 27, 2008 Board Meeting were accepted as corrected.

Review of Mission & Vision

Mission: Our Business is Healthcare. Our Mission is to provide healing opportunities with care, compassion and dignity.



II. REPORTS/PRESENTATIONS

State-of-the-Hospital Reports:

A. Quality Improvement/Risk Management –

- DeLynn Cook presented dashboard report, which has been restructured to a single sheet and reflects targets, areas of concern and resolutions. Board was pleased with the new format stating it is much easier to read and understand. At the request of the Board Dee will reflect length of time areas are in “yellow” status. Dee is scheduled to visit Quincy, Brewster and Pullman medical facilities to discuss and review QA reporting process; she will also be meeting with Washington Casualty Insurance on Monday, June 23rd.

B. Business Office Report –

- Karen Spurgeon, Interim CFO reported on operating income, cash flow, and tax collections; hospital has received 53% in tax collections and over 50% in EMS Levy taxes have also been collected. Recruiting costs remain high due to employment searches for CFO and Psychiatrist. Revenue for the month of May was up 10% down 2% YTD. Salaries were over budget Karen has asked department heads for accounting on increased hours.
- Cash receipts were low due to Medicare having problems with reading NPI numbers submitted for reimbursements, however overall bottom line for the month was good.

C. Nursing Services Report –

- Lisa Anderson, CNO reported three new nurses have come on board, one has been doing preceptor with Larry McFadden and has requested to work the nightshift, and another is interested in working in OB.

D. CEO/Administrator’s Report –

- Dave Bernier, CEO now hosts monthly breakfast meetings with the physicians to address concerns and issues prior to monthly medical staff meetings.
- Dr. Tagge would like to perform Endoscopy procedures at LCCH. Previous endoscopic equipment was damaged and was not replaced. Since a new endoscopy costs \$30,000 to \$45,000 new, our Fijutzi representative has a demo scope that was used only 6 times, and is available for \$12,500. Dr. Tagge is scheduled to demo the scope on Monday, June 30th, and if it’s acceptable, LCCH will purchase it.
- Dr. Horlebein recently performed a complex surgical case earlier in the month with the assistance of a physician from Stevens Hospital. Photos were taken during surgery for case study and article in future Medical Journal. Celeste Thomas will also interview both surgeons for a feature article in the Lake Chelan Mirror and GoLakeChelan.com.

- Brief discussion took place regarding plans for Emergency Room coverage during absence of PA on medical leave. Dave informed the Board we have recruited the services of Dr. Danke and Dr. Pleyte to help with ER coverage.
- Dave presented Lewis Leonard with the first quarter “Employee of the Month Award” for 2008. Congratulations Lewis!
- Bids for plumbing and chilled water system came in higher than expected. After reviewing scope of the project and cost, which were based on full scale replacement, Dave met with contractor to reduce the scope of project and cost while still ensuring safety and quality of repairs are met. Barbara Engstrom, NW Grants Management, continues with search for additional funds and has been working with Dave to restructure CDBG grant to obtain access to remaining in funds.
- Recruitment efforts for a new CFO continue, Dave and the Business office staff will be meeting with Gary Hamm from HPGI Recruitment tomorrow, July 18th. A search for new Psychiatrist is also on-going. Locum tenens psychiatrist, Dr. Rufino Ramos, is doing a great job with the staff and patients on 3rd floor.
- Public relations are in full swing, hospital previously participated in Chelan and Manson parades, advertisements appear in the 101 Things to Do in Lake Chelan and Lake Chelan Mirror magazine. We are increasing our exposure on GoLakechelan.com.
- EMS, Manson School District, RiverCom, and Fire District 5 collaborated in a Joint Major Accident Response Disaster exercise May 30th, and the event went well.
- For Men’s Health Week, LCCH will be offering PSA Screening for \$10 the week of June 16th – 20th. This wonderful community service enhances our wellness activities.
- LCCH staff and Commissioner Wall volunteered to man the water station for Saturday’s Chelan Century Ride, and the hospital will be a sponsor of the 2008 Bach Fest and Chelan Rodeo. Dave thanked Celeste Thomas for all the hard work she has done on the advertisement for the new LCCH brochure and other marketing projects.
- Dave and Celeste will meet with Jerry Isenhardt of GoLakeChelan.com, Wednesday June 23rd, to discuss future audio ads and web cam location.
- Dave provided detail report on research and analysis of hospital expansion vs. building new. Slide presentation of potential site locations were shown for better understanding of building options and cost variations. Dave opened floor for questions. Overall consensus of Board

and those in attendance was that purchase of Naumes property was best. Mary Pat suggested having citizens' committee review Naumes property Association CC&R's to see if hospital can be excluded from the association.

- Next steps for the hospital will be to secure Naumes land by entering into agreement to acquire Apple Blossom property. KSA Architecture is reviewing scope of facility size and will present report by July 18, 2008. Dave reported Pullman Hospital recommended we use the services of Laird Harris a public affairs. Dave will be meeting with Mr. Harris in the near future. Dave suggested we continue working with Barry Leahy, who has been doing pro-bono work for us since the beginning of the process. Target for voter approval on bond will be the Spring of 2009.

III. OLD AND NEW BUSINESS

A. Action Items; it was m/s/c to:

1. Approve Contractor Bid for HVAC and Water System
2. Approve Resolution #419 Emergency Funding for HVAC/Plumbing
3. Approve Resolution #420 Agreement to Acquire Land
4. Approve Vouchers/Warrants as submitted
5. Approve Write-Offs & Charity Care as submitted

IV. OTHER BUSINESS

A. Audience

- Lee Tinsley provided update on Craig's recovery, as of this past Sunday he has been up, out of bed and has begun walking short distances. He has greatly improved since accident and is looking forward to returning to work.
- Member of the audience stated interest in having financial statements for Sanctuary at the Lake be included in monthly Board meeting reports and discussions.
- Todd Erickson shared news that Washington State is in the top 10 for Healthiest State in the Nation program and encouraged everyone to keep up the good work.
- Dave reminded those in attendance to listen in on KOZI Radio for upcoming radio spots by Dr. Simons, Dr. Waszkewitz, Juanita Pinger and Ed Swensen.

B. Executive Session

Executive Session was convened at 3:05 for the specific purpose of discussing quality assurance items.

V. ADJOURNMENT

3:06 PM

Regular session was reconvened at 3:05 pm and immediately adjourned with no action taken.

Submitted:

James R. Wall
Board Secretary

7-22-08
Date

Attest:

David Berrie
Administrator/CEO

7-22-08
Date