

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**September 27, 2011 – LCCH BOARD ROOM
1:31 PM – 3:29 PM**

MEETING MINUTES

CALL TO ORDER

Tom Warren, Chairman, called meeting to order at 1:31P.M.

Members Present:

Tom Warren, Chairman
Jim Wall, Vice Chairman
Fred Miller, Commissioner

Denny Evans, Secretary
Phyllis Gleasman, Commissioner

Others in Attendance:

Kevin Abel, CEO
Celeste Thomas, Marketing/PR
Brad Hankins, COO
Mary Signorelli, Community Member
Judy Moser, Credit Svc
Karl Jonasson, Director/Paramedic
Sue Young, Sterile Processing
Diane Haight, Foods Svc Mgr.
Ross Hurd, IT Manager

Robert Wiegenstein, CFO
David Dickes, Community Member
Carol Velasquez, CNO
LeeTinsley, Emp Health/ Inf Control, UR
Jerri Dion, Business Office Manager
Stan Morse, Community Member
Agustin Benegas, Quality Coordinator
Terry Johnson, Environmental Svc Mgr .
Kerry Stewart, ACNO/RN

REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

OTHER BUSINESS:

- Stan Morse indicated that he stayed close to home and had surgery done by Dr. Horlebein.
- Karl Jonasson announced his 22 years of service at Lake Chelan Community Hospital.

CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented:

1. Board Minutes of August 23, 2011
2. Financial & Business Office Report
3. Vouchers/Warrants: \$676,584.54 in payroll direct deposits; \$1,460,202.32 in accounts payable and payroll, registers #176366 to # 176911
4. Write-Offs: \$110,671.83 in bad debts for referral to collections agency(ies) per LCCH policy, Charity Care: \$40,588.70 Bankruptcy: \$51.33, with combined total of \$151,311.86.
5. Policy & Procedures:

180.35	Comm. Needs of Patients	160.155	Wheelchair Maintenance
160.154	Heat Therapy	115.42	Environmental Svc On-Call Policy

SPECIAL REPORTS:

Electronic Health Record Meaningful Use – Ross Hurd

- Ross Hurd attended the CPSI National Summit and worked with various CPSI staff to complete more of the EHR Meaningful Use Objectives, including the Immunization Interface with King County Child Profile. LCCH has passed all of the required core objectives and have met more than the required 5 elective menu objectives for stage 1. We are now working on the 15 clinical quality measures stats, risk assessments, and security policies. LCCH should be ready to attest for meaningful use within a couple weeks.

Annual Insurance Review – Bob Wiegenstein

- Finance completed a request for proposal for insurance brokers between AON, Kibble & Prentice & PSG WA. Inc. Kibble & Prentice was selected with a significant savings of approximately \$24,000 annually and with an increase in service levels. Kevin Abel reviewed the Washington Casualty Insurance Renewal proposal. The Board approved the renewal of the Washington Casualty insurance policy.

Collins Woerman Agreement – Kevin Abel

- This agreement will provide information needed to cost estimate the replacement hospital project and provide the necessary public information materials. The contract is for time & materials not to exceed \$48,100. The Board approved with an added statement under termination requiring delivery of materials produced under the agreement.

Health Fair – Brad Hankins

- Health and Wellness Fair will be held Oct 22 from 10:00A.M. to 2:00 P.M. at Chelan High School Commons. We will have 15 LCCH presenters and 20 local vendors focusing on adult fitness and wellness with local guest speakers. There will be three breakout sessions on yoga, tai chi and healthy cooking on a budget.

STATE OF THE HOSPITAL REPORTS

Quality Report –Brad Hankins, COO

- MSU had one quality variance in August, a fall that did not injure the patient. The ER had one variance, the use of restraints, and the Sanctuary had two medication errors that reached the patients. The nursing staff examined the increase in falls that occurred over July and August and did not find a single contributing cause. Bed mat alarms have been ordered to reduce the incidence of patients removing their personal bed alarms.

Patient Care Services – Carol Velasquez, CNO

- Influenza vaccinations have started for this flu season
- Kudos to Beatriz Mendoza-Negrete, a Unit Coordinator on MSU, for earning her CNA certification
- We are assessing the possibility of implementing a Patient & Family Advisory Council in 2012 which supports the Planetree philosophy as a means for seeking patient and family input into our care and services.
- Internally, the term “employee” has been changed to “caregiver” which describes our relationship with the patient, his/her family, and each other. This patient and family-centered perspective is consistent with the Planetree philosophy and beliefs. This was voted on and approved by the Board.

Chief Medical Officer –John Kremer, M.D.

- We had our first patient from ER to initiate the induced hypothermia program. This program enabled us to start the process of cooling the body temperature to 32-34° for a cardiac arrest incident prior to transport to Wenatchee.
- Dr. Kremer updated us on the ER Physician recruitment process. Dr. Dodson, looking to relocate in the northwest, will be visiting us on September 29th.

Chief Financial Officer – Robert Wiegenstein, CFO

- August 2011 closed with net income at \$48,180 for the month.
- Our YTD net income for the eight months was \$637,080 compared to a budget of \$650,531 slightly under budget by \$13,451.
- In August we received the interim rate letter from the Medicare contractor, Noridian. The reimbursement will decrease 15.2% for inpatients and 16.5% for swing bed patients. The estimated combined annual impact on revenue is over \$900,000 based on Medicare patient days for 2011.
- The departments have completed their first round of the operational budget process. We are still on target to have the budget presented to the Board at the October 25th meeting.

Chief Executive Officer – Kevin Abel, CEO

- The Foundation donated \$18,000 towards an automated operating room table. The new table is capable of holding over 500 pounds and replaces an older manual table
- Hospital flu immunization rates are now posted publically on the internet. LCCH is at 96% compared to a national average of 70%.
- Aging and Adult Care of Central Washington would like to contract with LCCH to operate a Caregiver Support Group in the community. The LCCH social worker is currently developing a program for the support group.
- Dr. Witt accepted part time employment with LCCH as our GYN surgeon.
- The Washington State Auditor’s Office will be conducting the 2010 audit on October 10th.
- Five pages of comments on the proposed building exterior have been obtained from Guilds, the Foundation and Employees.

OLD AND NEW BUSINESS

A. Action Items: It was m/s/c to approve

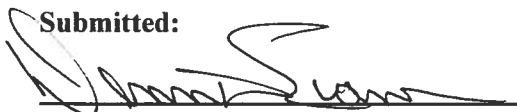
- Credentialing the following Providers.

Dorothy Polahar	Medical Student - Participating
Thomas Deuel, MD	Provisional - Tele-Stroke Neurology/Epilepsy
Ty Witt, MD	Provisional – GYN
Ian Bovio, MD	Provisional – Pathology
Marilyn Williamson, MSW	Provisional – Social Worker
Cory Anderson, PA-C	Temporary – Emergency Physician Assistant

MEETING ADJOURNED:

- Meeting adjourned @ 3:29 P.M.

Submitted:



 Board Secretary

_____ 10/25/11
 Date

Attest:



 Kevin Abel, CEO

_____ 10/25/11
 Date