

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2  
LAKE CHELAN COMMUNITY HOSPITAL  
MEETING OF THE GOVERNING BOARD**

**AUGUST 24, 2010 – LCCH BOARD ROOM  
1:30 PM – 3:30 PM**

**MEETING MINUTES**

**I. CALL TO ORDER**

David Dickes, Chairman, called meeting to order at 1:30pm

**Members Present:**

David Dickes, Chairman  
Jim Wall, Vice Chairman  
Fred Miller, Commissioner  
Tom Warren, Commissioner

**Members Excused:**

Dennis Evans, Secretary

**Others in Attendance:**

Kevin Abel, CEO  
Toni Gomez, Exec Asst to CEO  
Viola Babcock, CFO  
Dr. John Kremer, CMO  
Jeri Dion, Business Office  
DeLynn Cook, CQO  
Kerry Stewart, Trauma Coord.  
Jane Jedwabny, Sanctuary

Missy Fonseca, Material Mgmt. Mgr.  
Sue Young, Sterile Processing  
Agustin Benegas, Quality Coordinator  
Judy Moser, Credit Services  
Celeste Thomas, Marketing/Public Relations  
Lee Tinsley, Compliance Officer/UR/Infection Control

**REVIEW OF MISSION:**

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

**II. CONSENT AGENDA:**

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of July 27, 2010
2. Financial & Business Office Report
3. Vouchers/Warrants: \$538,515.63 in payroll #76837 to #81410; \$609,472.41 in accounts payable and payroll, registers #170962 to #1713071.
4. Write-Offs: \$147,206.45 in bad debts for referral to collections agency(ies) per LCCH policy, Charity Care: \$2,944.42 with combined total of \$150,150.87.

**III. REPORTS/PRESENTATIONS**

**SPECIAL REPORTS:**

WSHA Influenza Immunization Policy

Kevin distributed handout regarding implementation of formal influenza policy. After brief discussion, Board approved moving forth with development of policy for LCCH.

## **STATE OF THE HOSPITAL REPORTS**

### **Chief Quality Officer - Dee Cook, CQO**

Planetree car wash earned approximately \$300 which will be used to repaint a patient room. Dee and Agustin recently visited Kadlec Medical Center for tour of facility and to observe Planetree program.

Dee presented 2<sup>nd</sup> Quarter Safety Dashboard – Washington State Insured results.

Staff will be gearing up for 2011 quality indicators, Agustin will follow up with managers over next few months to discuss next year's departmental quality indicators.

### **Chief Nursing Officer – Kerry Stewart presented for Lisa Anderson, CNO**

Nursing Quality Care: Recent State requirements note between 2011 and 2014 all nurses will need to show competency for their position. Forty-five CME hours of education per year and a total of 531 hours in a 3 year cycle will need to be completed. Staff is already taking advantage of online CME courses using RN.com.

### **Chief Medical Officer –Dr. John Kremer, CMO**

Dr. Kremer provided update on July Medical Staff meeting discussions regarding LCCH Strategic Planning. Providers are looking forward to being a part of the process. Meeting with Brad Hankins will take place to discuss and project, from medical staff view, where they see hospital going in regards to care and equipment needs.

Individuals seem to becoming more familiar and comfortable with CPOE and TSystem. Dr. Kremer will be providing tour of LCCH to Central Washington Hospital docs as well as other interested parties in upcoming weeks.

### **Chief Information Officer – Kevin Abel, CEO reporting for Ross Hurd, CIO**

Ross has been keeping busy with giving visiting hospital staff tours of our facility and use of CPOE system.

Recent telephone system problems and outages were due to external phone company equipment. Telestroke communications are not affected by phone outages as they are on separate system from the phones. Lost communications protocol has been set in place for any future phone outages that may occur and has been distributed to staff.

### **Chief Financial Officer – Viola Babcock, CFO**

Viola presented current financial reports. Net income was \$365,735 for the month of July. Year-to-date net income was \$475,688.

Washington State on-site audit is currently in process, the entrance interview is scheduled for 4:00pm Wednesday, August 25<sup>th</sup>.

Hospital payroll system will be using the E-Pay system and direct deposit. October will be the go-live date for online paycheck stubs. W2's will be available on CPSI secure website January 2011 and will be viewable for 18 months.

### **Chief Executive Officer – Kevin Abel, CEO**

Kevin reported the following updates:

- Toni Gomez, Executive Assistant submitted resignation, last day Friday, September 3rd
- Recruitment of Rebecca Hartwig, CRNA is in process
- Celeste Thomas - format changes to LCCH Newsletter
- Marie Richerson - featured in Seattle Children's Hospital newsletter article on newborn screening
- Dr. Drumm, Orthopedic Surgeon to visit LCCH
- Premera Blue Cross Contract renewal is in process

Several applications have been received for the CNO position, committee interviews will be scheduled for next week.

Brief discussion took place regarding trail route along Apple Blossom property

ACTION: It was m/s/c to support a future trail route.

Although the open house for the new Coulee Medical Center is October 19<sup>th</sup>, Kevin would like to make separate visit with the Board to meet with the Administrator to discuss their construction costs, etc.

**IV. OLD AND NEW BUSINESS**

A. Action Items: It was m/s/c to approve:

1. Resolution #465, 457 Plan
2. Resolution # 466, 403B Plan
3. 4. Credentialing of Docs: Catherine Estremera, CRNA (6 mo. Provisional/Courtesy)

**V. OTHER BUSINESS**

**AUDIENCE:**

No discussion or comments from audience.

**EXECUTIVE SESSION:**

2:50pm Commissioner Dickes announced Board members would convene into Executive Session for approximately 45 minutes to discuss legal matters in accordance with RCW 42.30.110. Commissioners reconvene into regular session at 3:47pm with no action taken.

**VI. ADJOURNMENT:**

Meeting adjourned 3:50pm

Submitted:



Board Secretary

7/28/10

Date

Attest:



Kevin Abel, CEO

9/28/10

Date