

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2  
LAKE CHELAN COMMUNITY HOSPITAL  
MEETING OF THE GOVERNING BOARD**

**APRIL 27, 2010 – LCCH BOARD ROOM  
1:30 PM – 3:30 PM**

**MEETING MINUTES**

**I. CALL TO ORDER**

Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm

**Members Present:**

Mary Pat Scofield, Chairman  
David Dickes, Vice Chairman  
Jim Wall, Secretary (via telecon)  
Dennis Evans, Commissioner  
Fred Miller, Commissioner

**Members Excused:**

**Others in Attendance:**

Kevin Abel, CEO  
Celeste Thomas, Public Relations  
Missy Fonseca, Materials Mgmt  
Jane Jedwabny, Sanctuary  
Jerri Dion, Business Office  
Agustin Benegas, Quality Assurance  
Tom Warren, LCCH Foundation

Ross Hurd, CIO  
Lisa Anderson, CNO  
Terry Johnson, Plant Engineering  
Sue Young, Radiology  
Barbara Engstrom, Grants Management NW  
Judy Moser, Credit Services  
DeLynn Cook, CQO

**II. REVIEW OF MISSION:**

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

**III. CONSENT AGENDA:**

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of March 23, 2010
2. Financial & Business Office Report
3. Vouchers/Warrants: \$521,982 in payroll #76690 to #76721; \$694,785 in accounts payable and payroll, registers #169425 to #169816.
4. Write-Offs: \$72,841.68 in bad debts for referral to collections agency(ies) per LCCH policy, Charity Care: \$16,538.77 with combined total of \$89,380.45

**IV. SPECIAL REPORT:**

Barbara Engstrom presented an overview of her role in representing the seven critical access hospitals collaborating as a group for better Grant funding opportunities. Each Grant process can take 6 to 8 months to complete. Barbara will be working on various funding opportunities for PIXUS and HVAC upgrades. Barbara informed the Board that State funding is not very reliable but private funding is looking good. In closing she stated Ross has been very helpful in responding to Grant information and applications. The Foundation has expressed interest in becoming an active participant in securing funds.

## MEETING MINUTES (continued)

### V. REPORTS/PRESENTATIONS STATE OF THE HOSPITAL REPORTS

#### **CEO Report – Kevin Abel, CEO**

Kevin stated that HUD, which primarily runs housing owned by the Housing Authority, has expressed interest in purchasing the Lake Chelan Community Apartment building. The Board would like to move forward with looking into the process and possible sale. Commissioner Evans will work closely with Kevin as a liaison in communications with HUD.

#### **Chief Quality Officer - Dee Cook, CQO**

Dee presented quarterly dashboard report for 2010. After brief discussion, Commissioner Scofield stated she would like to see more detailed explanation of results.

Planetree updates and events:

Agustin has finished interpreting the Spanish newsletter which will be delivered to the local churches, library, post office and Hispanic retail and grocery stores.

- May 5 – Pre-DOH Safety rounds with RHQN
- May 8<sup>th</sup> Manson Apple Blossom Parade
- May 10-14 Hospital Week
- May 10 Employee Rally – Service Awards will be presented

In closing Dee shared that \$3300 from a Quality Grant will be used towards cost of handicap doors in the ER.

#### **Chief Nursing Officer – Lisa Anderson, CNO**

Dr. Woods office has a current opening for 1 RN (32 hr. work week)

The Department of Health has completed their survey at Okanogan Douglas Hospital District. Dee and Lisa are making sure everything is in place for our upcoming DOH survey. Both feel the staff is well prepared.

May 6-12 is Nurses week

#### **Chief Medical Officer – Kevin Abel, CEO for Dr. John Kremer, CMO**

Due to Dr. Kremer's absence, Smart Lipo discussions will be postponed until May. Dr. Murray (WVMC) Cardiologist toured the facility and is pleased with the office accommodations. Kevin noted a contract for leased space is being finalized. Credentialing of the two Pediatric dentists are in process.

#### **Chief Information Officer – Ross Hurd, CIO**

As of today interface between Quest Labs and LCCH are in the Beta testing stage. The teleradiology path to Harborview was completed on Monday. Testing connection to Wenatchee Valley Medical Center for Continuing Education resources is in process. In closing Ross shared that NOANet awarded 86 million dollars to the State of Washington for fiber optics connections.

**MEETING MINUTES (continued)**

**Chief Financial Officer – Kevin Abel, CEO**

Kevin presented monthly and YTD financials. Net income was (\$41,199) for the month of March, year-to-date net income was (\$248,218).

LCCH recently received the 2007 Medicare Cost Report Settlement in the amount of \$83,637.

Two final candidates for the CFO position will return for second interviews on April 30<sup>th</sup> and May 3<sup>rd</sup>. Kevin will present update to the Board in May.

Kevin attended the community Arbor Day celebration event at Don Morris Park. He accepted a tree on behalf of the hospital that was donated to LCCH by the Arbor Committee. The tree has been planted at the front entrance of the hospital grounds.

As of April 23<sup>rd</sup> 2,426 ballots have been received and recorded at the Elections Office. Preliminary results for the EMS levy will be available at 8pm. Certified election results will be available May 12<sup>th</sup>.

**VI. OLD AND NEW BUSINESS**

**A. Action Items:** It was m/s/c to approve:

1. Credentialing of Edward Farrar, MD (Consulting 2yr), Tobe Harberd, MD (Active 2yr), James Larsen, MD (Active 2 yr), pending signature of Dr. Waszkewitz.

**B. OTHER BUSINESS**

**AUDIENCE:**

Dennis Evans commented that the front entryway of the hospital grounds look very nice and welcoming.

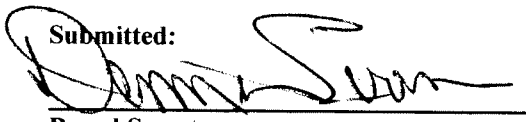
Tom Warren extended an invitation for a Commissioner to attend the Foundation Strategic Planning meeting on May 1, 2010. Commissioner Dickes will attend. Judge Warren also shared that the Foundation Finance Committee will be meeting with a consultant on May 4<sup>th</sup> for recommendation on how they can improve management of the Foundation.


No further comments or discussion from audience.

Mary Pat Scofield, Chairman of the Board, submitted her resignation, effective immediately, due to personal reasons.

**ADJOURNMENT:**

Meeting adjourned 2:40pm

Submitted:   
 Board Secretary  
 5/25/10  
 Date

Attest:  
  
 Kevin Abel, CEO  
 5/25/10  
 Date