

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2**  
**LAKE CHELAN COMMUNITY HOSPITAL**  
**MEETING OF THE GOVERNING BOARD**  
**December 15, 2009 – LCCH BOARD ROOM**  
**1:30 PM – 3:30 PM**

**MEETING MINUTES**

**I. CALL TO ORDER**

Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm

**Members Present:**

Mary Pat Scofield, Chairman  
David Dickes, Vice Chairman  
Jim Wall, Secretary (via telephone)  
Dennis Evans, Commissioner  
Fred Miller, Commissioner

**Members Excused:**

**Others in Attendance:**

Kevin Abel, Interim CEO  
Dr. John Kremer, CMO  
Lisa Anderson, CNO  
Karl Jonasson, EMS  
Emmit Aston, LCCH Foundation  
Terry Johnson, Plant Engineering  
Jerri Dion, Business Office  
Lee Tinsley, UR/Infection Control  
Vita Monteleone, EMS

Toni Gomez, Executive Assistant to CEO  
Ross Hurd, CIO  
DeLynn Cook, CQO  
Sue Young, Radiology  
Jane Jedwabny, The Sanctuary  
Paul Cossette, RT  
Marie Richerson  
Les Bowen, Chelan Mirror

**I. REVIEW OF MISSION:**

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

Executive Session is removed from agenda

**II. CONSENT AGENDA:**

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of November 17, 2009
2. Financial & Business Office Report
3. Vouchers/Warrants: \$816,754.25 in payroll #76506 to #76556; \$ 1,006,340.65 in accounts payable and payroll, registers #167755 to #168226
4. Write-Offs: \$51,480.49 in bad debts for referral to collections agency(ies) per LCCH policy and Charity Care: \$4,643.74 with combined total of \$56,124.23.

**III. REPORTS/PRESENTATIONS**

**SPECIAL REPORT:**

Kevin presented the 2010 Capital Budget, noting \$50,000 is reserved for unplanned expenditures. Brief discussion took place regarding new ultrasound equipment with echocardiogram capabilities and related services of Cardiologist for readings.

Kevin presented the 2010 Operating Budget, noting projections in operating revenue, wages and other operating expenses. An excess of revenue over expenses is budgeted at \$424,093.

## **STATE OF THE HOSPITAL REPORTS**

### **Quality & Risk Management – Dee Cook, CQO**

Planetree Update - Directional signs have been ordered for the emergency entrance and exit. ER parking spaces are to be painted at an angle in the spring. Planetree committee members/staff volunteers plan to update one room per quarter on the MSU floor. Agustin and Dee will give a Planetree presentation to the Foundation in January.

Patient Satisfaction Surveys - Patient satisfaction surveys are going well, the Lab surveys will begin to be distributed to patients starting in January.

Quality – Quality indicators will be submitted to the Board in January. Performance Plan will be presented for discussion and approval in upcoming CQI meeting. In closing Dee noted the critical access books are being updated.

### **Chief Nursing Officer Report – Lisa Anderson, CNO**

Nothing to report

### **Chief Medical Officer Report – Dr. John Kremer, MD**

We are in receipt of the new treadmill, test trials will be done to insure system is set up correctly and ready for use. H1N1 has dropped significantly in the State. Marie Richerson had scheduled another flu shot clinic for December 22<sup>nd</sup> in the LCCH Board Room.

Swedish Hospital will be publishing data on the tele-stroke program. Lake Chelan Hospital will be collaborating with them as co-authors.

### **Chief Information Officer – Ross Hurd**

Installation of the GE/Centricity system in Dr. Wood's clinic was successful and meets the EMR requirements for the hospital. We have a remaining balance of \$49,060 in grant monies for firewall security, video conferencing.

### **Financial Officer Report – Kevin Abel, CFO**

Net income was \$25,749 for the month of November. Year- to- date net income is \$215,613.

### **Chief Executive Officer/Administrator Report – Kevin Abel, CFO/Acting CEO**

Kevin provided an update on the EMS Levy. EMS workgroup continue meeting on a biweekly basis. Public information meetings are scheduled for the week of January 4<sup>th</sup>- 8<sup>th</sup>. A resolution for the tax amount will be presented for approval at the January 26<sup>th</sup> Board meeting. The deadline for submitting Resolution for levy amount to the Elections Office is March 13, 2010. Ballots will be out to voters on April 9<sup>th</sup> for the April 27<sup>th</sup> election date.

## **IV. OLD AND NEW BUSINESS**

### **A. Action Items: It was m/s/c to approve:**

1. LCCH Organizational Chart as presented
2. 2010 Operating and Capital Budget.
3. Resolution 449 EMS Tax Levy 2010
4. Resolution 450 M&O Tax Levy 2010
5. Resolution 451 Levy Limit Increase 2010

Upcoming meetings:

- o January 26, 2010, regularly scheduled meeting

## **V. OTHER BUSINESS**

### **AUDIENCE:**

1. Lee Tinsley thanked Marie Richerson for her time and dedication in organizing and working the flu shot clinics.

**ADJOURNMENT:**  
Meeting adjourned 2:58pm

**Submitted:**

\_\_\_\_\_  
**Board Secretary**

\_\_\_\_\_  
**Date**

**Attest:**

*Kevin Abel*  
\_\_\_\_\_  
**Kevin Abel, Interim CEO**

*1/26/2010*  
\_\_\_\_\_  
**Date**