

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2  
LAKE CHELAN COMMUNITY HOSPITAL  
MEETING OF THE GOVERNING BOARD**

**December 14, 2010 – LCCH BOARD ROOM  
1:30 PM – 3:19 PM**

**MEETING MINUTES**

**- CALL TO ORDER**

David Dickes, Chairman, called meeting to order at 1:30pm

**Members Present:**

David Dickes, Chairman  
Chairman

Tom Warren, Commissioner

Denny Evans, Secretary

Fred Miller, Commissioner

Present via conference phone: Jim Wall, Vice

**Others in Attendance:**

Kevin Abel, CEO

DeLynn Cook, Director of HR & RM

Robert Wiensgensten, Sr. Staff Accountant

Agustin Benegas, Quality Assurance Coor.

Jerri Dion, Business Office Manager

John A Kremer II, M.D., CMO

Sue Young, Mgr., Radiology

Lee Tinsley, Emp. Health/Infection Ctrl/URM

Viola Babcock, CFO

Celeste Thomas, Marketing/Pub. Relations

Terry Johnson, Environmental Svc

Kerri Stewart, Trauma Coordinator

Marie Richardson, OR Coordinator

Jake Beaty, Purchasing Manager

**REVIEW OF MISSION:**

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

**- CONSENT AGENDA:**

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of November 16, 2010

2. Financial & Business Office Report

3. Vouchers/Warrants: \$548,870.41 in payroll #76871 to #76872; \$653,007.00 in accounts payable and payroll, registers #172367 to #172670.

4. Write-Offs: \$64,515.42 in bad debts for referral to collections agency(ies) per LCCH policy, Charity Care: \$48,765.99, Bankruptcy: \$224.16, with combined total of \$113,505.57.

**- REPORTS/PRESENTATIONS**

**SPECIAL REPORTS:**

- Doris Holzter from AON-Hewitt presented the Long Term Disability via phone.

▪ 70% of hospitals offer paid long term disability

- Collins Woerman Contract was reviewed and accepted with a few revisions requested by Board.

▪ Time and materials contract all inclusive with a cap of \$50,000.00.

▪ Single Story structure, 60,000 – 75,000 sq ft.

▪ The timing of the contract is estimated to last between Jan 2011 – June 11.

- Employee Handbooks have been revised. and will be provided to our employees online encouraging the going green philosophy.

#### IV. STATE OF THE HOSPITAL REPORTS

##### **Quality Report - DeLynn Cook, Director of HR & RM**

- DOH update – Progress due by December 30<sup>th</sup>.
- State Fire Marshalls Inspection was passed.
- Critical Access Evaluation for 2010 is being worked on.
- Planetree Update – Presentation to Guild B
  - Guild B donated \$1,000 to update a patient's room.
  - Representative coming to assess our Planetree implementation in April.

##### **Chief Nursing Officer – Kerri Stewart, ER Trauma Coordinator/Assistant CNO**

- Bedside reporting/change of shift is being implemented - involves the patient with their care.
- Cardiac. Stroke Level 2 application has been completed and will be implemented by June.

##### **Chief Medical Officer –Dr. John Kremer, CMO**

- Nurse's Breakfast was a success.
- Possible ER Physician Candidate coming to work for one week in April.
- Emergency Room PA's will be referring patients to their primary physicians for narcotic refills.

##### **Chief Information Officer – Ross Hurd, CIO**

- New Pyxis machines are coming as well as a new mammography machine.
- We have received \$43,572 from the USPA Grant for equipment.
- CPSI and LCCH are considering a formal relationship for site visits from other hospitals.

##### **Chief Financial Officer – Viola Babcock, CFO**

- Viola presented current financial reports. Net income was \$671,123 for the month of November. Year-to-date net income was \$1,782,195.
- Increases in bad debt and free care are seen across the nation due to the economy.

##### **Chief Executive Officer – Kevin Abel, CEO**

Kevin reported the following updates:

- Medicaid reducing podiatry, optometry & children dentistry.
- The Board of Commissioners have the option to go on periodic executive rounds as seen at Harborview & Providence Hospitals.
- Lake Chelan Community Hospital has been approved and renewed as a Level IV Trauma service from Jan 1, 2011 to December 31, 2013.
- Wenatchee Valley Medical Center is implementing a Medicare Advantage insurance product.
- Mammography installation is planned for the end of December.
- Discussion of possible dates for Board Retreat. Possibly June or July.

#### - OLD AND NEW BUSINESS

##### **A. Items: Action m/s/c to approve:**

1. Resolution #472- Recognized Legal Holidays
2. Resolution #473 - Disability Insurance
3. Resolution #474 - 2011 Board Meeting Dates
4. Resolution #475 – Surplus

5. Credentialing the following Providers.

2 Year Appointment

Terrance Cox. CRNA

Jeffrey England. PT

Virtual Radiologic Professionals. LLC

Courtesy

DJ Wardle. DPM (Assisting Dr. Horlebein)

- **OTHER BUSINESS**

**AUDIENCE:**

- No other business

- **ADJOURNMENT:**

Meeting adjourned @ 3:19 p.m.

Submitted:



Board Secretary

1/31/11  
Date

Attest:

  
Kevin Abel, CEO

1/25/11  
Date