

CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD
November 17, 2009 – LCCH BOARD ROOM
1:30 PM – 3:30 PM

MEETING MINUTES

I. CALL TO ORDER

Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm

Members Present:

Mary Pat Scofield, Chairman
David Dickes, Vice Chairman
Jim Wall, Secretary
Dennis Evans, Commissioner
Fred Miller, Commissioner

Members Excused:

Others in Attendance:

Kevin Abel, Interim CEO
Dr. John Kremer, CMO
Lisa Anderson, CNO
Karl Jonasson, EMS
Emmit Aston, LCCH Foundation
Terry Johnson, Plant Engineering

Toni Gomez, Executive Assistant to CEO
Ross Hurd, CIO
DeLynn Cook, CQO
Sue Young, Radiology
Jane Jedwabny, The Sanctuary
Char Garton, Environmental Services

On behalf of the Board, Commissioner Scofield offered condolences to the Wall family for their recent loss of a family member.

I. REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

II. CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda

1. Board Minutes of October 27, 2009
2. Financial & Business Office Report
3. Vouchers/Warrants: \$12,907.14 in payroll #76489 to #76505; \$ 404,640.65 in accounts payable and payroll, registers #167609 to #167754
4. Write-Offs & Charity: \$97,456.08 in bad debts for referral to collections agency(ies) per LCCH policy

III. REPORTS/PRESENTATIONS

SPECIAL REPORT:

2008 Audit: Lake Chelan Community Hospital received an unqualified opinion on the 2008 Audit. For those interested in reading the report they can view it online at www.sao.wa.gov.

STATE OF THE HOSPITAL REPORTS

Quality & Risk Management – Dee Cook, CQO

The Planetree presentation to the Foundation has been rescheduled for January 2010. Commissioner Scofield suggested that Agustin head outreach program for the Hispanic community where he can share the Planetree philosophy and hospital services with them.

Pagers have been distributed to Environmental Services staff which will keep the use of overhead paging down. Agustin will also be given a pager for Interpreting requests by the end of December.

Dee announced the CQI meeting for this month has been rescheduled for Tuesday, November 24th.

Chief Nursing Officer Report – Lisa Anderson, CNO

Training on use of colored wrist bands will be given to nursing staff in upcoming weeks. Lisa shared a note of thanks from a single mom expressing her appreciation of the staff. In closing, Lisa announced the birth of the 100th baby delivered at LCCH on Friday, November 13th. The family was presented a gift basket donated by the staff.

Chief Medical Officer Report – Dr. John Kremer, MD

Drs. Kremer, Waszkewitz, Pawlowicz, Harberd and ER Trauma Coordinator Kerry Stewart recently attended the Chelan Douglas County Medical Society meeting in Wenatchee. They met briefly with cardiologist's to discuss clinical services at LCCH.

Dr. Kremer presented to the medical staff, the interest of cardiologist's providing clinical services at LCCH. Services would entail follow-up cardiac echo's, medication adjustments and referrals. There is additional interest in having Dr. Sobba-Higley provide Otolaryngology services.

H1N1 emergency restrictions have been lifted as of Friday, November 13th, as there has not been an outbreak in the community. Public announcements in English and Spanish were released. Upcoming flu clinics have been cancelled due to vaccines not being shipped. Public announcements will be forthcoming when vaccine arrives.

Chief Information Officer – Ross Hurd

Nothing to report

Financial Officer Report – Kevin Abel, CFO

October net income \$49,721 under budget. Year- to- Date net income is \$189, 918.

Chief Executive Officer/Administrator Report – Kevin Abel, CFO/Acting CEO

AON Consulting Services has been assisting us with analysis on the health insurance plan. There was a significant increase in employee utilization in 2009 which has caused an increased cost to our premiums. There will be a minor increase in co-pays for office visits and prescriptions and an additional increase to the yearly deductible.

In preparation of the upcoming 2010 EMS levy, bi-weekly workgroup meetings will continue thru mid December. After lengthy discussions, the workgroup will be recommending a lower tax rate amount than asked for in last August election. Several community members have expressed their support and interest in becoming committee members. Community forums will take place in early January 2010 at Chelan Falls Fire Hall, Manson Grange and Chelan High School. March 21, 2010 is the deadline to file resolution for April 27th election.

Celeste is working on various projects that will enhance community relations. Board agenda and meeting minutes are being posted to the LCCH website. A new section in monthly newsletters "Ask the Commissioners" will be published starting this month. "Coffee with the Commissioners" events will also be scheduled to allow community members to ask questions and share input.

Commissioner Evans and Kevin attended Caribou Trail meeting on November 15th. Strategic Planning and Orthopedic discussions took place. In addition to having Orthopedic surgeon(s), the group is looking to bring other specialty surgeons on board.

IV. OLD AND NEW BUSINESS

A. Action Items: It was m/s/c to approve:

1. 2010 Board Meeting Schedule. Regularly scheduled board meetings will be held on 4th Tuesday of each month, with following exceptions: June 15, November 16 and December 14.
2. Credentialing of Tele-Stroke Physicians , effective July 2009

Upcoming meetings:

- o December 15, 2009, regularly scheduled meeting
- o 2010 Board Strategic Retreat (TBD at December 15 Board meeting)

V. OTHER BUSINESS

AUDIENCE:

1. Karl presented update on Emergency Action Plan
2. Ross Hurd announced new employee name badges will be printed, coded and distributed once new cards have been delivered from CPSI.
3. The Foundation has received \$8,000 from the Annabel Fletcher Estate. Nurses may apply for scholarships to continue their education in a four (4) year nursing program. Emmet also shared that the Foundation will be giving out general scholarships in 2010 if the market continues to improve. Annual Giving Statements will be sent out in the next few weeks. In closing Emmet reminded the Commissioners of upcoming Joint Social on December 10th.
4. Commissioner Miller asked that Kevin arrange for Barbara Engstrom (Grant Writer) to give presentation to the Board at a future date.

EXECUTIVE SESSION:

At 2:40pm Mary Pat Scofield, Chairman announced Commissioners would break for 5 minutes then convene into executive session. Executive session is scheduled to last forty-five (45) minutes, to discuss legal matters and to evaluate qualifications of an employee in accordance with RCW 42.30.110, with possible action taken.

At 3:45pm the meeting re-convened into public session, with no action taken.

ADJOURNMENT:

Meeting adjourned 3:46pm

Submitted:

Attest:

Board Secretary



Kevin Abel, Interim CEO

Date

12/15/09

Date