

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**November 16, 2010 – LCCH BOARD ROOM
1:30 PM – 3:50 PM**

MEETING MINUTES

I. CALL TO ORDER

David Dickes, Chairman, called meeting to order at 1:30pm

Members Present:

David Dickes, Chairman	Present via conference phone: Jim Wall, Vice Chairman
Tom Warren, Commissioner	
Denny Evans, Secretary	
Fred Miller, Commissioner	

Others in Attendance:

Kevin Abel, CEO	Lee Tinsley, Emp. Health/Infection Ctrl/URM
DeLynn Cook, Director of HR & RM	Viola Babcock, CFO
Judy Moser, Credit Services	Celeste Thomas, Marketing/Pub. Relations
Emmett Aston, Foundation	Terry Johnson, Environmental Svc
Jerri Dion, Business Office Manager	Kerri Stewart, Trauma Coordinator

REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

II. CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of October 26, 2010
2. Financial & Business Office Report
3. Vouchers/Warrants: \$3582.59 in payroll #76867 to #76870; \$562,920.37 in accounts payable and payroll, registers #172068 to 172366.
4. Write-Offs: \$193,400.80 in bad debts for referral to collections agency(ies) per LCCH policy, Charity Care: \$0.00, Bankruptcy: \$0.00, with combined total of \$193,400.80.

III. REPORTS/PRESENTATIONS

SPECIAL REPORTS:

- Critical Access Hospital (CAH) program evaluation for 2009 was presented by DeLynn Cook.
- The number of inpatient surgical cases increased approximately 32% & ambulatory surgery care increased by 5%.
- An addition of a Chief Medical Officer, a Psychiatrist and a Mental Health Counselor were added.
- Emergency Department visits increased 12%
- Radiology procedures decreased 9%. Virtual Radiology interprets our images. A mobile MRI continues to come to our hospital.

IV. STATE OF THE HOSPITAL REPORTS

Quality Report - DeLynn Cook, Director of HR & RM

- DOH Survey of corrections on track and a progress report to DOH is being written to indicate the following corrections have been completed or in the process of being completed:
 - o Policy needed to be written for time out before surgery in OR. – completed;
 - o Emergency lighting fixed in OR 1&2 - in process;
 - o Implement master disaster plan – water, gases, etc. - Ray & Terry are in process;
 - o Annual Fire Inspection - completed;
 - o A wall in IT to be removed and a chemical suppression system needed to be installed – in process;
 - o Kitchen grill hood cleaned and inspected – completed;
 - o Copiers moved out of hall – completed;
 - o Oxygen shut-off valves are on order – in process.

Chief Nursing Officer – Kerri Stewart, ER Trauma Coordinator/Assistant CNO

- Goal setting for 2011 in progress in nursing unit;
- Inpatient Center of Care – Yacker Tracker in place to curb noise level;
- Murdock Grant has enabled a continuation of education on stroke care;

Chief Medical Officer – Dr. John Kremer, CMO

- Our State is in the “Red Zone (high usage)” for opiates, LCCH will work with local clinics to address this issue;
- Reported on the success of NCW Stroke & Trauma care for two recent patients;
- Emergency Room Physician applicant took appointment at Pullman Hospital;
- A second applicant is doing their residency at this time in a level 1 trauma center and has expressed interest in working in Chelan starting in the summer of 2012;
- Lake Chelan Clinic has agreed to help out in ER along with Dr. Kremer. This will provide added expertise in ER.

Chief Information Officer – Ross Hurd, CIO

- No new business at this point.

Chief Financial Officer – Viola Babcock, CFO

- Bad Debt – out of the \$193,400 reported for bad debt, \$144,000 was for the Emergency Room;
- October closed with net income at \$447,489 or \$412,063 over budget. Year-to-date net income is \$1,111,071 compared to a budget of \$354,263.

Chief Executive Officer – Kevin Abel, CEO

Kevin reported the following updates:

- David Webber at WVMC is stepping down as CEO; Peter Rutherford will be replacing him as acting CEO
- State of Washington proposing 6.3% in healthcare cuts;
- 2011 Capital Budget included Mammography - Original Budget was \$225,000, last quote was \$201,955 for same unit. A slightly used unit is available now for \$158,000;
- Health Insurance - Premera renewal increased 12.2%, Aetna bid was a reduction. It was recommended to switch to Aetna;
- Long Term Disability- Consider adding to keep up with competition. Would be 100% employer paid. To be discussed next meeting;
- Lake Chelan Community Apartments - Met with Executive Director of Housing Authority on Nov 9 regarding financing issues;
- Recommend use of Board Consent Agenda for policy revision as required by State Auditor’s Office.
- Guild X Disbanded – excess funds given to foundation
- LCCH will be working with CVCH on controlling narcotic use in community.
- Collins Woerman contract needs approx. \$50,000.00 to proceed with architectural plans.

IV. OLD AND NEW BUSINESS

A. Items: Action m/s/c to approve:

1. CAH Report for 2009
2. Mammography system
3. Aetna for 2011 Health Insurance
4. Resolution #470 Levy 1% increase, 4-1 vote
5. Resolution #471 Outstanding Warrants
6. Credentialing the following Providers.

2 Year Appointment	Lorinda Parks, MD Michael Travers, MD Gordon Tagge, MD John Dame, MD Kerri Kremer, ARNP	Nathan Scott, OD Lorraine Di Raffaello, CRNA Nancy Espelin, PA-C Charles Waszkewitz, MD
Provisional	Rebecca Hartwig, CRNA Amer Malik, MD Ian Cunningham, MD	Jay Gorham, MD Kirby Primm, MD
Extension Provisional	Geoffrey Ping, DDS	Asia DeLa Cruz, DDS

**V. OTHER BUSINESS
AUDIENCE:**

VI. EXECUTIVE SESSION:

- 3:15pm Commissioner Dickes announced Board Members would convene into Executive Session for approximately 30 minutes to discuss legal matters in accordance with RCW 42.30.110. Commissioners reconvene into regular session at 3:50pm with ~~no~~ action take³

NO

(CW) 12/14/10

VII. ADJOURNMENT:

Meeting adjourned 3:50pm

Submitted:

Board Secretary

Date

12/14/10

Attest:

Kevin Abel, CEO

Date

12/14/10