

**CHELAN COUNTY PUBLIC HOSPITAL DISTRICT No. 2
LAKE CHELAN COMMUNITY HOSPITAL
MEETING OF THE GOVERNING BOARD**

**JANUARY 26, 2010 – LCCH BOARD ROOM
1:30 PM – 3:30 PM**

MEETING MINUTES

I. CALL TO ORDER

Mary Pat Scofield, Chairperson, called meeting to order at 1:30pm

Members Present:

Mary Pat Scofield, Chairman
David Dickes, Vice Chairman
Jim Wall, Secretary (via telephone)
Dennis Evans, Commissioner
Fred Miller, Commissioner

Members Excused:

Others in Attendance:

Kevin Abel, Interim CEO
Dr. John Kremer, CMO
Lisa Anderson, CNO
Karl Jonasson, EMS
Emmit Aston, LCCH Foundation
Terry Johnson, Plant Engineering
Jerri Dion, Business Office
Bernice McCulley
Vita Monteleone, EMS
Wayne Cantwell
Agustin Benegas

Toni Gomez, Executive Assistant to CEO
James Bergeron
DeLynn Cook, CQO
Tom Clark
Jane Jedwabny, The Sanctuary
Jerry Bragg
Jennifer Marshall, KOZI Radio
Les Bowen, Chelan Mirror
Kerry Stewart
Celeste Thomas
Jodi Sweeney

I. REVIEW OF MISSION:

Our Business is Healthcare. Our Mission is to provide healing and wellness opportunities with care, compassion and dignity.

Oath of Office – Commissioner Fred Miller administered the Oath of Office for Mary Pat Scofield and Jim Wall.

II. CONSENT AGENDA:

It was m/s/c to approve the Consent Agenda as presented

1. Board Minutes of December 15, 2009
2. Financial & Business Office Report
3. Vouchers/Warrants: \$794,895.30 in payroll #76557 to #76612; \$ 792,464.05 in accounts payable and payroll, registers #168227 to #168678
4. Write-Offs: \$38,576.24 in bad debts for referral to collections agency(ies) per LCCH policy and Charity Care: \$12,887.92 with combined total of \$51,464.16.

III. REPORTS/PRESENTATIONS

STATE OF THE HOSPITAL REPORTS

Quality & Risk Management – Dee Cook, CQO –

Dee presented the 4th Quarter Quality Dash Board report, after brief discussion, the Board requested that she add column on dash board to note comments, i.e. “no patient impact”, in order to clarify errors more clearly. In closing, Dee stated she will be updating the Cultural Diversity section of the Annual Updates and will provide a Planetree update in February.

Chief Nursing Officer Report – Lisa Anderson, CNO

Lisa shared a note of thanks from the Med Club students thanking Marie Richerson and LCCH staff. Marie and other nursing staff were also recognized for their time working the flu shot clinics. To date, 1,639 flu shots were given (804 regular, 835 H1N1).

Chief Medical Officer Report – Dr. John Kremer, MD

Over the past few months Dr. Kremer and Kevin Abel have been meeting with dentists from Wenatchee to discuss possible services at LCCH. LCCH recently treated a second stroke patient with TPA, shortly afterwards they were transferred to Swedish for further care.

Chief Information Officer – Ross Hurd

Kevin Abel presented for Ross.

- Staff attended T-System training sessions for ER last week. T-System should be fully implemented in May.
- CPOE training sessions are scheduled for February, employed physicians/PA’s and staff will be first to learn the new system with clinic physicians training shortly thereafter.

Financial Officer Report – Kevin Abel, CFO

Net income was \$(121,255) for the month of December. Year- to- date net income is \$94,357.

Chief Executive Officer/Administrator Report – Kevin Abel, CFO/Acting CEO

- The LCCH newsletter will be published on a bi-monthly basis to allow more time for physicians to write articles and report new projects.
- Per the request of physicians, LCCH is looking into lab interface that will improve physician satisfaction and patient safety.
- The current Link Contract is up for renewal. Kevin is evaluating documentation to see if LCCH may need to go thru the RFP process and will report findings to the Board next month.
- Changes are taking place in the Specialty Clinic; Dr. Horlebein, Dr. Tagge and Dr. Woods will be sharing the space which presents a more professional atmosphere with staffing support services in place.

IV. OLD AND NEW BUSINESS

A. Action Items: It was m/s/c to approve:

1. R. 452 EMS Levy Amount, for ambulance services only (31 cents per \$1000)
2. R. 453 Excess Surplus
3. Continuous Quality Improvement Plan 2010
4. Election of Board Officers: It was m/s/c to elect Mary Pat Scofield, Chair; David Dickes, Vice Chair; and Jim Wall, Secretary for the next year.
5. Credentialing: Dr. R. Thomas Bergman
6. Appointment of Kevin Abel as CEO, vote in February

Upcoming meetings:

- February 23, 2010, regularly scheduled meeting

V. OTHER BUSINESS
AUDIENCE:

Fred Miller shared that residents attending the Community Forums in Chelan Falls, Chelan and Manson provided good informational feedback on upcoming levy. Noting the results of an evaluation of service, LCCH will look to keep services running with support of levy. The Fire Districts have expressed their willingness to join efforts with hospital running services.

Members of the audience asked various questions and shared their views on the upcoming levy, on behalf of the Board Commissioner Scofield thanked everyone for their input.

With the appointment of Kevin Abel from Chief Financial Officer (CFO) to Chief Executive Officer (CEO), Les Bowen, Reporter (Lake Chelan Mirror) asked where that leaves the hospital in regards to the CFO position. Commissioner Scofield responded that they will officially announce the open position and fill as soon as possible.

ADJOURNMENT:
Meeting adjourned 3:30pm

Submitted:

Board Secretary

Date

Attest:

Kevin Abel

Kevin Abel, Interim CEO

2/23/10

Date